



INDIANA STAMP CO., INC.

Founded in 1947. We are defined by these core values: integrity, teamwork, loyalty, quality, growth & communication.

4-DAY WORKWEEK 9 HOUR DAYS, MONDAY THROUGH THURSDAY WITH FULL BENEFITS

POSITION TITLE: STAMP PRODUCTION FINISHER

The position is 36 hours/week, with a complete benefits package, including health insurance with a health savings account, short-term/long-term disability, paid time-off, life insurance, matching 401K, along with other comprehensive benefits. We are looking for someone who wants to make a positive impact at work, values a strong work culture, cares about creating quality products, and is eager to learn new skills. If this describes you, please apply today!

The Finishing Department at Indiana Stamp produces a wide variety of products including hand stamps, ribbed-back rubber type and various other marking device products.

Job Responsibilities:

- Assist with finishing various rubber product assembly using hand tools
- Assist with other functions, such as proofreading products and cleaning rubber, as needed
- Assist in inventory control
- Ship products using UPS, FEDEX, and USPS
- Learn various other job functions as needed

Job Qualifications:

- Strong work ethic
- Solid spelling skills
- Eye for detail and quality
- Must be able to stand for extended periods
- General knowledge of hand tools is beneficial
- Experience with crafting would be useful

If interested please email your resume and cover letter to hr@indianastamp.com, referencing the position title in subject line.